

VARIABLE UNIT COURSE CONTRACT

DESIGN PROGRAM, M.F.A.

The Arts Administrative Group, University of California, Davis

Students Complete this Section:

<p>Student Name: _____ Student ID: _____</p> <p>CRN # (will be issued upon completion of the contract): _____</p> <p>Quarter and Year: _____ Instructor: _____</p> <p>Course: _____ (<u> </u> 198, 199, 298, or 299 and 299D) use prefix of Professor's home department; for Design ladder faculty, use DES</p>

****Return contract to Graduate Advisor in 216 Art Building to obtain the CRN# and register via SISWeb by the last day to Add (12th day of instruction of a quarter)****

Course Plan: Explain work to be undertaken (i.e. subject matter, readings, papers, research, specific responsibilities/duties):

Goals: Elaborate on reasons for taking this course and/or projected outcomes of this experience:

Qualifications: List specific courses and/or experiences that enable you to complete this special project:

Faculty Complete this Section:

Number of Units Recommended: _____

Arrangements for weekly faculty/student meetings (contact hours):

Day _____ Time _____ Location _____

Total number of Special Study or Research hours the student will complete this quarter: _____

(30 hours of work per 10 week quarter = 1 unit of academic credit – UCD Academic Senate Guidelines)

Mode of Instruction: Attend Class - Studio Project - Research - Other _____

Mode of Evaluation: Studio Project - Paper - Presentation - Other _____

Criteria for passing grade: _____

I have read this form and approve the student’s academic work plan as outlined on this department contract. I will evaluate the academic quality of the student’s work and verify the number of hours the student has completed in accord with UCD Academic Senate guidelines for awarding academic unit credit for research and special study course work.

Faculty sponsor’s signature

Date

Student’s signature

Date

Graduate Program Chair / Thesis Advisor signature

Date

The Department will retain this form in department files for five years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction (Davis Division Regulations 532).