

CIRCULATION POLICY

Patron Status	CDs	Rock CDs (Green dot)	VIDEOTAPES LASER DISCS DVD	PRINT RESERVES	Current reserve CDs	CONCERT RECORDINGS	BOOKS	SCORES	REFERENCE	LPs
Undergraduates	2 titles 2 hour limit <u>Lab use only</u> NO OVERNIGHT	Non-circ <u>Library play only</u> NO OVERNIGHT	Non-circ <u>Library play only</u> NO OVERNIGHT	2 titles 2 hour limit OVERNIGHT OK after 4:00 PM due 9:00 AM next day	2 titles 2 hour limit <u>Lab use only</u> NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	LPs are in storage. Requests will take two days.
Music Department Grads (TAs)	10 titles must renew after 1 week	Class presentation only. Due immediately after class NO OVERNIGHT	Non-circ Library or class play only Due immediately after class NO OVERNIGHT	2 titles 2 hour limit OVERNIGHT OK after 4:00 PM due 9:00 AM next day	As needed for in-class play 2 hour limit Building use only NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	2 titles 2 hour limit Lab use only NO OVERNIGHT
Music Department Faculty and Lecturers	10 titles must renew after 1 week	Class presentation only NO OVERNIGHT	Class presentation only OVERNIGHT OK 1 title due 9:00 AM next day	Class presentation only	As needed for in-class play 2 hour limit Building use only NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	↓
Music Department Applied Instructors	2 titles must renew after 1 week	Class presentation only NO OVERNIGHT	Non-circ Library or class play only NO OVERNIGHT	2 titles 2 hour limit OVERNIGHT OK after 4:00 PM due 9:00 AM next day	2 titles 2 hour limit Building use only NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	
Non-department Grads	2 titles 2 hour limit Lab use only NO OVERNIGHT	Non-circ Library play only NO OVERNIGHT	Non-circ Library play only NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Lab use only NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	
Non-department Faculty	MUST HAVE WRITTEN AUTHORIZATION IN BINDER AT CIRCULATION DESK. APPLIES TO ALL MATERIALS.									
Non-university patrons	2 titles 2 hour limit Lab use only NO OVERNIGHT	Non-circ Library play only NO OVERNIGHT	Non-circ Library play only NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Lab use only NO OVERNIGHT	Archive copies are non-circ If second copy 2 hour limit lab/building use only If no second copy Library play only	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit NO OVERNIGHT	2 titles 2 hour limit Building use only	