20TH ANNUAL
DE YOUNG STUDENT SHOWCASE

sanc•tu•ar•y:

#seekingsanctuary

Call for student artwork to be featured
one weekend only at the de Young

APRIL 22–24, 2016

The de Young New Generations Student and Faculty Advisory Committee invites college and university students to submit proposals of all forms of art inspired by the showcase title, Sanctuary.

The proposals will be juried by members of the Advisory Committee, which includes museum and university staff, graduate students, and recent graduates:

Meryl Bailey
Renee Baldocchi
Jenny E. Balisle
Paula Birnbaum
Lesley Bone
Brittney Cathey-Adams
Eliana Cetto
Allison Chalco
Maria Cheremeteff
Luis De La Torre
Alyssa Eustaquito
Nina Fabunmi
Ken Fehrman

Dan Freeman
Ray Gin
Chris Grunder
James Housefield
Candace Huey
Cynthia Inaba
Barbara Jaspersen
Hannah Kaiksow
Kate Lusheck
Mitzi Mathews
William McGuire
Robert Melton
Jaime Wong Morris

Elizabeth Post Musgrove
Ellen Oh
Ryan Pinter
Rick Rodrigues
Leslie Ross
Biagio Scarpello
Jennifer Shaw
Susan Sternberg
Steven Stodor
Elizabeth Torrance
Selina Weiss
Wen Yu
DEADLINE TO APPLY
All submissions must be fully submitted by midnight on Sunday, March 6, 2016. Any submissions received on or after March 7 will not be considered.

HOW TO APPLY
Please send the following required information to the address listed below. Failure to send all correct and required information will result in disqualification.

- Submission form (attached)
- One-paragraph statement of your piece, film, or performance (300 words maximum) sent as a Word document only
- Drawings, collages, or other visual references and supporting materials sent as digital files (see below). Files must be .jpg or .mp4 format.

Read the instructions carefully. Submissions will not be accepted if applicants do not meet the following requirements:

- Participants are limited to two submissions. All disciplines are welcome.
- This is a weekend-long event. Space is limited, and all artwork must be ready to hang or otherwise displayed. The museum does not provide pedestals, vitrines, or stands.
- Sizes are restricted to 50 in. in height and width, and weight is restricted to 20 pounds.
- Film, music, and performances are limited in time to 10 minutes maximum. Submit .mp4 files only.
- All submissions MUST be submitted digitally and saved as the following or will not be considered:
  - (First Initial, Last Name), _image.jpeg or .pdf
  - (First Initial, Last Name), _text.doc, docx or .pdf
  - [First Initial Last Name]_video.mp4 or _audio.mp4

example: jsmith_image.jpg or j.smith_text.doc

Please read the attached materials list that outlines museum restrictions and limitations on art media. There are no exceptions.

PLEASE SUBMIT ALL MATERIALS TO
https://ftp.famsf.org
User: submissions
Password: submissions123

Applicants will be notified via e-mail late March of their acceptance into the showcase.

Cash awards will be given to the most notable pieces as selected by the members of the Advisory Committee.

MANDATORY EVENTS FOR PARTICIPANTS AT THE DE YOUNG
All artists and performers who are notified of their inclusion in the exhibit in mid-March are required to attend the following events at the de Yong in order to participate in the showcase.

Saturday, April 2, 10 am–2 pm
Orientation and workshop

Thursday, April 21, 9 am–1 pm
Artwork drop-off

Friday, April 22, 6–8:45 pm
Friday Night Opening Program

Sunday, April 24, 3–5 pm
Reception and artwork pick-up

Questions about submissions can be directed to cinaba@famsf.org.
GUIDELINES FOR GUEST ARTISTS IN THE FINE ARTS MUSEUMS

All applicants must be currently enrolled in a college or university program and be prepared to show proof.

The following guidelines are intended to prevent inadvertent damage to artwork. We apologize in advance for any inconvenience the preventive measures cause but hope you'll understand the Museums' efforts to protect the art from damage.

Every artist is required to read these guidelines and sign the contract. Staff will verify that signed agreement forms have been received. Initial inspection of each artist's materials will be done at check-in by museum staff, who also will serve as monitors during the event. If museum staff consider it necessary to make changes in materials or technique to safeguard artwork, modifications must be made. Every effort will be made to accommodate exhibitors within the following guidelines.

ON-SITE LOGISTICS

Event Spaces

- No food or drinks are allowed at any time in any gallery, theater, auditorium, backstage area, or storage area.
- Per San Francisco Fire Department regulations, all hallways and exits must be kept clear and usable at all times. Floor plans are subject to change based on corridor and exit accessibility.
- No aerosols are permitted. In addition, no volatile solvents may be used due to possible sensitivities of visitors and employees. No equipment or materials may be left unattended. All supplies and materials must be put away at the end of each day.

Film and Music Submissions: Films must be suitable for a PG-13 rating, must follow copyright laws, and will be screened by museum staff before the event. Films, music, and performance should be submitted as .mp4 files on the ftp site.

Copyright: You hereby represent and warrant that all of the work and materials to be furnished by you under this contract do not infringe upon or violate any personal or property rights of others, including but not limited to copyright, trademark, trade secrets, patents, and rights of privacy and publicity, and that the work and materials are not libelous or obscene.

MATERIAL RESTRICTIONS

Materials must be approved in advance by museum staff, who reserve the right to deny set-up or to make changes to plans on the day of the event.

Due to strict environmental conditions under which the art collections are displayed and to protect the art inside the building, the museum may restrict the use of materials, props, and decorations including but not limited to floral arrangements, food products, ice sculptures, candles, and anything made from wood without proof of recent purchase. Spot or special-effects lighting, audiovisual and sound equipment, displays, and banners are also restricted.
In addition:

- Materials must not endanger the Museums’ collections, require the moving of art, or affect the appearance of any piece in the collections.
- It is imperative that the attached conservation guidelines be followed.
- Taping or tacking anything to glass or the ceiling is not permitted.
- All 2-D artwork should arrive wired and ready to hang.
- Small items (rice, confetti, rose petals, bird seed, glitter, moss of any kind, rock salts, pebbles, balloons, etc.) are not permitted inside or within 100 feet of the museum.
- All exposed wires and extension cords must be taped with gaffer’s tape.
- All decor must comply with local fire department regulations.
- All decor must be limited to designated event spaces, which include the Kimball Education Gallery, and cannot extend into any gallery.
- Artists will not be allowed to display any signs, posters, or banners without prior approval of museum staff.
- Banners, awnings, promotional or commercial signage, balloons, or company logos may not be placed or projected on the facade of the building. Exterior lighting may be permitted in specific cases.

If you want to use unusual materials to create your artwork, make sure you contact museum staff well in advance so that you are not disappointed when your artwork is turned away.

Certain especially problematic materials will be strictly prohibited if you don't comply with the guidelines below:

- old wood, including furniture, crates, containers, driftwood, or logs
- preserved insects and animals and their nests
- feathers, fur, and skins
- silk and wool fabrics, including carpets and blankets

If you wish to use any of the above materials, you will be required to present evidence of recent (within previous two weeks) fumigation in the form of a receipt from a pest control company. In the case of prohibited textiles you will be required to present a receipt (dated within previous two weeks) from a dry cleaner. In either case, the presented receipts must specifically list the item to be used. Fumigated or dry-cleaned items should be kept in closed plastic containers or bags between treatment and the event.

Discouraged materials:

If you want to use any materials in this category please make sure you touch base with a conservator and be aware that these are the types of materials that will be most carefully inspected when you bring them into the building: hollow-reed baskets, gourds, bamboo, bark, coir, wood excelsior, rope, cinnamon sticks, dried fruit, and seed pods

If you wish to use the materials listed above, you can help the Museums’ pest control effort tremendously by:

a. Carefully inspecting material yourself for any insect activity.
b. Using recently freeze-dried material.
c. Heating materials at 140 degrees F. for 15 minutes or sealing them in polyethylene bags and freezing them for 48 hours. (Certain items can be damaged by heating, but freezing is safe for most materials.)

Note: Lacquer-coating materials does not preclude infestation, nor does purchasing from specific suppliers.
de Young
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SUBMISSION FORM

Please submit this form along with your proposal.

CONTACT INFORMATION

Full name: 

E-mail: 

Phone: - - -

Address: 

STREET     CITY    STATE  ZIP

College/University: 

Major: 

SUBMISSIONS

1. Title: 

Medium: 

Date completed: 

Framed Dimensions (h x w) or Duration: 

(please include frame and any hardware associated with your artwork)

File name: 

Please list auxiliary equipment associated with your artwork. i.e.:

pedestal or base, specialized frame, box, etc.: 

2. Title: 

Medium: 

Date completed: 

Framed Dimensions (h x w) or Duration: 

(please include frame and any hardware associated with your artwork)

File name: 

Please list auxiliary equipment associated with your artwork. i.e.:

pedestal or base, specialized frame, box, etc.: 

SUBMISSION CHECKLIST:

☐ Submission form
☐ One-paragraph statement saved as a Word document
☐ Digital files saved as .jpg, .pdf, or .mp4

Questions? Contact Cynthia Inaba: cinaba@famsf.org or 415-750-3638.